**YOUR COMPANY PTE. LTD.**

Incorporated in the Republic of Singapore

Company No. #########X

(the “Company”)

REGISTERED OFFICE

Address line 1

Address line 2

Singapore XXXXXX

**Notice of Annual General Meeting**

NOTICE IS HEREBY GIVEN that an Annual General Meeting of the Company will be held at Address line 1, Address line 2, Singapore XXXXXX on 8 April 2020 at 10.00 am for the following purposes: -

***As Ordinary Business***

1. To receive and adopt the Directors’ Statements and Annual Financial Statements for the financial year ended 31 December 2019 thereon.
2. To approve the Directors’ fee and other remuneration (if any) as shown in the Annual Financial Statements for the financial year ended 31 December 2019.

***and***

1. To transact any other business that may be properly transacted at an Annual General Meeting.

BY ORDER OF THE BOARD

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Director 1  Director | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Director 2  Director |

Dated: 8 April 2020