



Simple pricing plan

Fees dependent on your company's monthly expenses.

The fees below are for non-GST registered companies.

Monthly expenses	Estimated monthly fees
0 – 35,000	690
35,001 – 60,000	790
60,001 – 110,000	920
110,001 – 160,000	1,090
160,001 – 210,000	1,265
> 210,000	By quotation

If you are GST registered, please add S\$95/month on top of the fees above.

Final fees are what you see above. No hidden charges.

What you will get:

- Unlimited transactions
- Recording all sales and purchases
- Recording salary, CPF, depreciation, and other expenses
- Recording Government grants and other income
- Dedicated account manager
- Liaising with your auditors (5 hours per year)
- 2-way documents collection from your operating address
- Scanning and safekeeping your softcopy documents (Paperless office)
- Access to your client portal for documents (<https://clients.tianlong.com.sg>)
- Adhoc banking/administrative matters
- Preparing payment request online banking platform (You will only need to log in to review and click approve – without doing the data entry)
- Monthly management reporting (Please see FAQ below for what is included)
- Multi-currency accounting
- Data entry and review
- Bank reconciliation
- Accrual basis bookkeeping
- Singapore Financial Reporting Standards compliant
- Compilation of annual unaudited financial statements with directors' statement



Optional Add-on services

Consolidation package

We will prepare consolidation package (as a parent company) for your several subsidiaries you may have. Fees starts from **\$330/month** for a 12-month contract.

Budgeting & forecasting package

Budgeting on a departmental expenses basis? Want to calculate if it is cheaper to lease or buying the fixed asset? Huge capital expenditure or Project Financing that needs to be analyzed? Fees starts from **\$330/month** for a 12-month contract.

Cost accounting package

You hold inventory and need standard costing, WIP and variance analysis? Fees starts from **\$330/month** for a 12-month contract.

Payroll & HR package

Full HR & payroll department. Fees starts from **\$30/employee/month** for a 12-month contract.

Incorporation package

[Click here](#) to download the Incorporation checklist. Provide us with the documents and we will incorporate the company for you. Fees are **\$350/company**.

Corporate Secretary package

We will prepare the ACRA annual returns, routine secretarial documents for holding the AGM, lodge prescribed forms with ACRA, be your named Company Secretary and prepare the Directors' resolution to approve the financial statements. Fees starts from **\$30/month** for a 12-month contract.



FAQ

Q: How does the pricing work?

A: Our pricing is a simple monthly subscription where you pay for what you use based on your monthly expenses. There are no hourly charges. No hidden charges.

Q: What is included in the monthly expenses and how do I calculate it?

A: Your expenses generally include all the money your company spends each month, including payroll, cost of goods sold, rental, administrative and distribution expenses.

If a large percentage of your expenses are cost of goods sold, we will provide you a custom quote.

Q: Who will do the data entry?

A: We will do the data entry. You can provide the hardcopy documents to us by scanning the documents or we will collect it at your address once per month.

Q: Can you come by twice a month to collect documents?

A: Yes we can. Fees will be double if we come twice per month. Fees will be x4 times should we come on a weekly basis.

Q: What do you mean by no hidden charges?

A: When we say no hidden fees, that means there are no surprises add ons or charges when you choose to move forward with our services. The fees you see will be the final fees agreed together with the Statement of Work.

Q: Can you provide testimonials?

A: Yes, please ask us for it and we will provide you if you need it in your tendering process.



FAQ

Q: Can you come over to my office to key in my accounting software, which is installed in my computer?

A: Not unless you are using QuickBooks or Xero, which is a cloud accounting software.

Q: What does the monthly management reporting include?

A: It includes the following:

- Monthly balance sheet
- Monthly profit & loss
- Monthly cash flow statement
- Monthly trial balance (includes both MTD and YTD)
- Accounts receivable tracking and aging
- Accounts payable tracking and aging
- Fixed assets register and depreciation schedule
- General ledger
- Selected management KPIs monitoring report
- Sales and expenses listing
- Other balance sheet schedules such as accruals, provisions, and prepayments listing
- Customized report according to your needs
- Compilation of annual unaudited financial statements with directors' statement

Q: Can you provide reassurance that your services will be reliable?

A: You can try out our services for one month for free before you choose to continue with us.

No upfront fees. No obligation to carry on to the next month if you are not satisfied with our services for any reason. The management reports are yours to keep as well.

Q: Do you provide discounts?

A: A quick Google search will show you that there are other cheaper outsourced accounting firms. Try them instead?



Seen enough to make a decision?

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Contact us today!